



**WASHINGTON STATE**  
**CRIMINAL JUSTICE TRAINING COMMISSION**  
**CIT King CO – CIT/HNT Advanced (40hrs) #8077**

**Student Instructions**

<b>Dates:</b>	<b>July 11-15, 2016</b>
<b>Location:</b>	WA State Criminal Justice Training Commission 19010 1 <sup>st</sup> Ave S Burien WA 98148
<b>Class Hours:</b>	8:00 AM – 5:00 PM Daily
<b>Prerequisite:</b>	Have completed a 40-HR CIT training course.
<b>Travel/Meals &amp; Lodging:</b>	Lunch and break meals <u>are provided</u> to the students in this training class.  Lodging is not provided for this training and is the responsibility of the student and/or their agency.
<b>Reimbursement:</b>	Commissioned law enforcement personnel from King County law enforcement agencies, or who have personnel assigned to King County proper, will receive overtime/backfill reimbursement, if applicable. The student's agency must submit an invoice for reimbursement consideration.
<b>Attire &amp; ID Badges:</b>	Uniforms, agency logo clothing, or business casual. Updated WSCJTC Policy – agency official ID must be visible while on campus. (badge/ID card)  <b>FRIDAY:</b> Come dressed for role play scenarios in mock city; wear comfortable attire that may get dirty. No live firearms for role play day.
<b>Note-Taking &amp; Equipment:</b>	Note-taking items such as notebook paper, pens, and pencils, will <b><u>not</u></b> be made available at the training site, and are the responsibility of each attendee.  All students are advised to bring their HNT gear and equipment on role play day (Friday).
<b>Smoking / Alcohol:</b>	Alcohol, controlled substances, and smokeless tobacco are not permitted. Smoking is permitted in designated area only. Participants are required to use the available ash can to extinguish and dispose of cigarettes.
<b>Telephone:</b>	<b>EMERGENCY ONLY: 206-835-7300</b> Messages of non-urgent nature will not be taken.
<b>Firearms:</b>	Firearms will not be used in this course. Please secure firearms before coming to class.

<b>Attendance:</b>	Certificates of completion will be awarded to those attendees who successfully complete the course in its entirety. Instructors must pre-approve any time out of class.
<b>Cancellation Deadline:</b>	<p><b>July 6, 2016</b></p> <p>Notify our office via email <a href="mailto:citregistrar@cjtc.state.wa.us">citregistrar@cjtc.state.wa.us</a>. \$50 for Late cancellations or No Shows.</p>
<b>Responsibility for Injuries:</b>	Instructors will at all times maintain a high degree of care for the safety of all persons attending the school. The Washington State Criminal Justice Training Commission, nor any of the cooperating agencies can or will assume financial responsibility for injuries or illness suffered as a result of any training received, nor can or will be responsible for any loss to students as a result of damage to their property through fire, theft or other causes. Each attendee must understand that this training is at the attendee's own risk.